



Eureka Union Elementary School District

PURCHASE ORDER

NO: PO24-00662

DATE 12/18/2023

BUSINESS DEPT
 5455 EUREKA RD
 GRANITE BAY, CA 95746
 (916) 774-1228 FAX (916) 791-5527

SHIP TO:

Business
 5455 Eureka Road
 Granite Bay, CA 95746
 Phone: (916) 774-1228

IMPORTANT INSTRUCTIONS TO VENDOR

1. Itemized INVOICES in Duplicate.
2. Enclose PACKING LIST (including PO #) with ALL shipments.
3. Deviation in PRICE or SUBSTITUTION in kind only permitted with APPROVAL.
4. All deliveries F.O.B. Destination unless otherwise specified. If freight is to be charged, prepay, and add to invoice.
5. THE LAW REQUIRES MATERIAL SAFETY DATA SHEETS FOR PRODUCTS ON THIS ORDER. PLEASE ENCLOSE WITH INVOICE.
6. No Payments will be made until ENTIRE order has been completed and accepted, unless special arrangements are made.

ORDERED FROM: _____ Fax: _____

Tech to School
 2002 Martin Ave.
 Santa Clara, CA 95050

Phone: _____

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ORDER LOCATION		ORDER TYPE		REQUISITIONER	REQUISITION #
0007 - Business		PO without receiving		Chris Vitale	VR24-00689
DATE REQUIRED	F.O.B.	TERMS OF PAYMENT	SHIP VIA	BUYER	RPQ #

ITEM	QTY	UNIT	DESCRIPTION	UNIT COST	EXTENSION
1	3	EACH	Hardware Chromebook Top Cases Faulty with good keys and springs	.00	\$.00
2	1	EACH	Shipping & Handling	25.00	\$25.00
				Order Sub-Total	\$25.00
				Sales Tax	.00
				Shipping	.00
				Adjustment	.00
				Order Total	\$25.00

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AUTHORIZED BY:

M. Muscadero

Vendor