



MUST DELIVER BEFORE 2:30 P.M.

Purchase Order
Smith Vocational and Agricultural High School
80 Locust Street
Northampton, MA 01060
413.587.1414 ext 3409
Fax 413.587.1405

No. 51- 20200

Commonwealth of Massachusetts
Certificate of Exemption
No. E 046-001-406

Tech To School
1530 Montague Expwy
San Jose, Ca 95131
39268

ADDRESS INVOICE TO:
SMITH VOCATIONAL and
AGRICULTURAL HIGH SCHOOL
Business Office
80 Locust Street
Northampton, MA 01060
busofficepo@smithtec.org

Fax Number 877-719-6480 Phone Number 630-750-0952

Table with 4 columns: Department (IT), Requested By (Joshua Shearer), Date of Order (08/20/2020), Account To Charge (V4225032 585014)

Main table with 4 columns: Quantity, Description, Unit Price, Amount. Row 1: 5 Macbook Air, \$799.00, \$3,995.00

INSTRUCTIONS TO VENDOR:

- 1. ISSUE BILLS FOR EACH PURCHASE ORDER SEPARATELY.
2. INVOICE MUST SHOW QUANTITY, DESCRIPTION, AND UNIT PRICE FOR EACH ITEM.
3. SHIP ALL GOODS PREPAID.
4. PLEASE DEDUCT ALL EDUCATIONAL DISCOUNTS.
5. VENDOR MUST NOTIFY IF DELIVERY CANNOT BE MADE WITHIN 6 WEEKS FROM DATE OF ORDER.

Summary table with 2 columns: Shipping, Total (\$3,995.00)

*PURCHASE ORDER NUMBER MUST APPEAR ON INVOICES.
*ANY CHANGES IN THIS ORDER, ITEM OR AMOUNT, MUST BE AUTHORIZED IN WRITING.

THIS PURCHASE ORDER IS NOT VALID UNLESS SIGNED BY THE BUSINESS ADMINISTRATOR OR DESIGNEE

BY: Crystal Fairman
Crystal Fairman

GENERAL CONDITIONS AND TERMS AGREEMENT

1. **Acceptance:** The contractor, by accepting this order, agrees to enter into a contract with the City of Northampton and Smith Vocational and Agricultural High School or consideration, the sufficiency of which the contractor acknowledges, and further agrees to all the conditions and terms specified herein and including terms of the contractor's signed quote that are not in conflict with this Purchase Order. This Purchase order shall serve as the contract document for procurement under \$ 25,000.00 subject to M.G.L. Chapter 30B. The contractor shall secure and pay for all permits, fees and/or licenses necessary for the proper performance of services under this Purchase Order.
2. **Disagreement:** If this order does not agree with your quotation and/or current pricing, please contact the School Department Designee using the contact information on the front of the Purchase Order.
3. **Special Conditions:** Special Conditions included in the Bid Document or in the Purchase Order take precedence over other provisions.
4. **Applicable Laws:** Laws applicable to this Purchase Order include Federal and State statutes and regulations, City of Northampton Charter and Ordinances pertaining generally to contracts and purchases and pertaining to the particular goods and/or services to be supplied under this Purchase Order.
5. The contractor agrees to abide by all rules and regulations contained in the Division of Occupational Safety Prevailing Wage Rates as determined by the Commissioner under the provisions of Massachusetts General Law c. 149, Section 26 to 27H.
6. By acceptance of this order the contractor agrees to abide by rules and regulations covered by Title VII of The Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972 and any and all other duly enacted amendments.
7. **Infringements and indemnifications:** The contractor agrees to protect, defend, and save harmless the City, including without limitation its officials, servants, employees and agents, against any payment for the use of any material, process, article, or device that may enter into the manufacture, construction, or form a part of the work covered by either the order contract, and the contractor further agrees to indemnify, defend and save harmless the Town, including without limitation its officials, servants, employees and agents, for or on account of any alleged harm, injuries or damages sustained by any person(s) or entities(s), by or arising from acts or negligent failures to act of the contractor, his servants, employees, agents or subcontractors.
8. The contractor agrees to furnish Workers' Compensation Insurance and adequate Public Liability and Property Damage Insurance, the amount of which will be determined by the City whenever such insurance is deemed necessary.
9. **Delivery:** Prices are based on delivery FOB Northampton to the destination designated and include all delivery packaging and packing charges unless otherwise stipulated.
10. **Taxes:** The City is generally exempt from all Federal Excise and Commonwealth of Massachusetts taxes.
11. The contractor warrants to the City that all materials and equipment furnished hereunder will be new unless otherwise specified, and that all work will be of good quality, free from faults and defects and in conformance with specifications and contract documents.
12. Invoices must be prepared and forwarded to Ship To/Bill To address on the front of the Purchase Order. To receive payment, the Purchase Order number **MUST** be referenced on all invoices.
13. **Payments:** Partial payments may be made upon proper presentation of invoices to the City of Northampton after receipt of goods or services. The City will make final payment when materials, supplies, or equipment have been fully delivered and accepted or the work complete to the satisfaction of the City.
14. The vendor warrants that he or she is a duly authorized representative of the contractor and, by his or her signature, certifies, to the best of his knowledge and belief, under penalties of perjury, that (a) the contractor has not given, offered or agreed to give any person, corporation or other entity any gift, contribution or offer of employment as an inducement for, or in connection with, the award to this contract by the City; and (b) the contractor, in compliance with Massachusetts General Laws c. 62C, Section 49A, has filed all state tax returns, paid all state and local taxes required under the law and complied with all laws of the commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting of child support.
15. The Contractor certifies that a) neither it nor any of its subcontractors have been subject to a federal or state criminal or civil judgment, administrative citation, final administrative determination, order or debarment resulting from a violation of G.L. c. 149, c. 151, or the Fair Labor Standards Act within three (3) years prior to the date of the Contract, or b) that if it or any of its subcontractors have been subject to a federal or state criminal or civil judgment, administrative citation, final administrative determination, order or debarment resulting from a violation of G.L. c. 149, c. 151, or the Fair Labor Standards Act within three (3) years prior to the date of the Contract, the Contractor has provided copies of any such judgment, citation, determination or order to the City prior to the date of the Contract and has procured a wage bond or insurance. The Contractor certifies that while the Contract is in effect, it will report any instance of the above to the City within five (5) days of Contractor's receipt.

Tech to School1530 Montague Expwy
San Jose, CA 95131**Quote**MTS96206
Jun 4, 2020**Prepared for:**Joshua Shearer
jshearer@smithtec.org
Phone: (413) 587-1426**Prepared by:**Kym Humay
k.humay@techtoschool.com
Phone: 630-750-0952 Fax: 877-719-6480**Bill To:**Smith Vocational-Agricultural High School
80 Locust Street
Northampton, MA 01060**Ship To:**Smith Vocational-Agricultural High School
80 Locust Street
Northampton, MA 01060

SKU	Description	Quantity	Price	Total
MQD32LL/A	MacBook Air 13" 1.8GHZ Core i5, 8GB RAM, 128GB SSD 1st stock units	6	\$ 799.00	\$ 4,794.00
	The warranty will reside with the school, district or educational entity.			
	KH The 1st year of basic warranty coverage on these laptops, their batteries and the OEM Apple adapters & USB cables that are shipped with them is no additional cost, but has no accidental damage coverage. But, we do provide discounts for repairs and/or replacements.	1	\$ 0.00	\$ 0.00
KH-1	KH-1 Each laptop will have Catalina OS 10.15 on them prior to shipping and includes OEM Apple adapters/power cables.	1	\$ 0.00	\$ 0.00
			Subtotal	\$ 4,794.00
			Tax	\$ 0.00
			Total	\$ 4,794.00

Payment Terms: Net 30**Terms and Conditions**

All products include a 1-year warranty unless otherwise noted. Refurbished Macs include a power adapter, battery and are pre-loaded with an OS. Payment is due within the term period listed above upon receipt of product.

Free ground shipping is included with all products unless otherwise noted. Shipping carrier may vary depending on shipment size and delivery location.

Devices are eligible for return within 30 days of receipt. Third party accessories and custom orders may not be eligible for return.

Accidental damage (cracked screen, etc.) is not covered under the standard warranty. If shipping damage is present, you are required to contact us within 7 business days with details, photos of damage to machines/boxes and the serial number(s). We

will start a claim and ship a replacement device.

Warranty+ includes standard hardware repair coverage and up to two incidents of accidental damage, each subject to a service fee. A service fee of \$69 will apply to accidental damage on iPads or refurbished Chromebooks. A service fee of \$149 for screen repairs or \$299 for other damage will apply to accidental damage on Macs and new Chromebooks. Sales tax will apply to orders in CA.

Tech to School cannot guarantee that devices will be compatible with DEP.

Payments for invoices not received within 90 days may be subject to an additional collections fee.