



**Eureka Union Elementary School District**

**PURCHASE ORDER**

**NO: PO23-00297**

**DATE 09/12/2022**

BUSINESS DEPT  
 5455 EUREKA RD  
 GRANITE BAY, CA 95746  
 (916) 774-1228 FAX (916) 791-5527

**SHIP TO:**

Business  
 5455 Eureka Road  
 Granite Bay, CA 95746  
 Phone: (916) 774-1228

**IMPORTANT INSTRUCTIONS TO VENDOR**

1. Itemized INVOICES in Duplicate.
2. Enclose PACKING LIST (including PO #) with ALL shipments.
3. Deviation in PRICE or SUBSTITUTION in kind only permitted with APPROVAL.
4. All deliveries F.O.B. Destination unless otherwise specified. If freight is to be charged, prepay, and add to invoice.
5. THE LAW REQUIRES MATERIAL SAFETY DATA SHEETS FOR PRODUCTS ON THIS ORDER. PLEASE ENCLOSE WITH INVOICE.
6. No Payments will be made until ENTIRE order has been completed and accepted, unless special arrangements are made.

ORDERED FROM: \_\_\_\_\_ Fax: \_\_\_\_\_

Tech to School  
 1530 Montague Expressway  
 San Jose, CA 95131

Phone: \_\_\_\_\_

COPY

ORDER LOCATION		ORDER TYPE		REQUISITIONER	REQUISITION #
0007 - Business		PO without receiving		Chris Vitale	VR23-00304
DATE REQUIRED	F.O.B.	TERMS OF PAYMENT	SHIP VIA	BUYER	RPQ #
ITEM	QTY	UNIT	DESCRIPTION	UNIT COST	EXTENSION
1	1	EACH	Acer Chromebook 311 C722-K4CN 11.6" HD	186.00	\$186.00
2	1	EACH	Shipping	25.00	\$25.00
				Order Sub-Total	\$211.00
				Sales Tax	13.49
				Shipping	.00
				Adjustment	.00
				<b>Order Total</b>	<b>\$224.49</b>

COPY

AUTHORIZED BY:

*M. Muscadero*

Vendor