



For Office Use Only

Budget Charge: _____

P.O. # 107-2020-023

Tax ID #: 56-1994950

PURCHASE REQUEST FORM

Bill To:	Ship To:
Name: <u>ADRIENNE QUICK-WRIGHT</u> 107 S. Driver St. Durham, NC 27703 Phone: 919-908-1602 Fax: 919-402-4263 aquick@joycharter.org	Name: <u>ONI GAINES</u> 107 S. Driver St. Durham, NC 27703 Phone: 919-908-1600 Fax: 919-402-4263 ogaines@joycharter.org

	Description	Item #	Qty	Unit Price	Total
Tech to School	MacBook Air	MQD32LL/A	1	6990.00	6990.00
Tech to School	Warranty		10	99.00	99.00
				Subtotal	\$ 7980.00
				Shipping	
				Tax	\$
				Total	\$ 7980.00
				Total	\$ 7980.00

Additional Notes or Instructions:

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Approved Declined

Comments:

Authorized By: Mark Bailey / Executive Director
(Name/Title)

Date: 1/04/2020

Signature: