

Pacific Grove Unified School District

PURCHASE ORDER

NO: PO25-00409

DATE 09/23/2024

BILL TO:
 Business Office
 435 Hillcrest
 Pacific Grove, CA 93950
 (831) 646-6517

FAX (831)646-6582

SHIP TO:
 District Office
 435 Hillcrest
 Pacific Grove, CA 93950

IMPORTANT INSTRUCTIONS TO VENDOR

1. Itemized INVOICES in Duplicate.
2. Enclose PACKING LIST with ALL shipments.
3. No deviation in PRICE or SUBSTITUTION in kind permitted.
4. All deliveries F.O.B. Destination unless otherwise specified. If freight is to be charged, prepay, and add to invoice.
5. THE LAW REQUIRES MATERIAL SAFETY DATA SHEETS FOR PRODUCTS ON THIS ORDER. PLEASE ENCLOSE WITH INVOICE.
6. Purchase order number must appear on packing slip.

We prohibit the use of gifts, incentives, inducements, favors, monetary returns, either promised or given, and/or rebates of any kind (hereinafter referred to as "Incentives") for an employee's personal benefit. Our employees are not to accept incentives.

Vendor Telephone

ORDER LOCATION			VENDOR #	REQUISITIONER	REQUISITION #
009 - District Office			00138/3	Carey O'Sullivan	R25-00569
DATE REQUIRED	F.O.B.	TERMS OF PAYMENT	SHIP VIA	BUYER	RPQ #
ITEM	QTY	UNIT	DESCRIPTION	UNIT COST	EXTENSION
1	1	EACH	(2) 64GB iPad 10pk+Warranty Quote#MTS104352 Measure A Jan/Feb 2025 (working tab line#18) Measure A; Series D Jan/Feb 2025 (working tab line#18)	7,513.15	\$7,513.15
Order Sub-Total					\$7,513.15
Sales Tax					.00
Shipping					.00
Adjustment					.00
Order Total					\$7,513.15
ACCOUNT DISTRIBUTION				AMOUNT	
(031202) 21-9014-0-0000-8500-4300-00-000-2022-0720				\$7,513.15	