



EL RANCHO UNIFIED SCHOOL DISTRICT

PURCHASING DEPARTMENT
9333 LOCH LOMOND DRIVE
PICO RIVERA CA 90660

July 28, 2016

Number of Pages: 4
(Including cover sheet)

COMPANY: Mac To School

ATTN: Customer Service *****PLEASE CONFIRM VIA FAX OR EMAIL*****

RE: New P.O. # P191815

EXPEDITE ORDER TO "DISTRICT WAREHOUSE" ADDRESS ONLY

***** SPECIAL INSTRUCTIONS: *****

Ship to:

El Rancho U.S.D.
District Warehouse
9333 Loch Lomond Dr.
Pico Rivera, CA 90660

Bill to:

El Rancho U.S.D.
Accounts Payable Dept.
8910 E. Slauson Avenue
Pico Rivera, CA 90660

1. **All shipments, INCLUDING DROP SHIPMENTS, must include a Packing List which includes our P.O. number. Failure to do this will result in a returned shipment.**
2. **Please contact us immediately with any updates or discrepancies with this order via email or fax.**

Thank you,

Diane Terrazas
Purchasing Department Secretary
Phone #: (562) 801-5255
Fax #: (562) 801-5282
Email dterrazas@erusd.org

Purchase Order

Form No. 502-083

THIS PURCHASE ORDER NO. MUST APPEAR ON ALL SHIPPED MATERIAL AND CORRESPONDENCE : P.O. # **P191815** Page: 1


DATE ISSUED 07/27/2016	ACCT PAYABLE PHONE NO. 562-801-5263 EXT.	BID/QUOTE/CONTRACT NO.	QUOTE BY	DELIVERY HOURS 8:00 AM-3:00 PM (Mon-Fri.)	DUE DATE 06/30/2017
BUYER Terrazas, Diane - El Rancho USD	BUYER FAX NO 562-801-5282	VENDOR NO 0000012593	VENDOR PHONE NO 408-217-6055	VENDOR FAX NO 408-217-6055	FOB DES
BUYER PHONE NUMBER 562-801-5255 EXT.	REQUESTOR NAME	PO TERMS Net 30 Days	WAREHOUSE INSTRUCTIONS (DELIVER TO) Riviera Middle School	SHIP TO District Warehouse 9333 Loch Lomond Drive Pico Rivera CA 90660	DISTRICT NO 64527
FROM			TO		
EL RANCHO USD Accounts Payable Department 8910 E. Stauson Avenue Pico Rivera CA 90660			MAC TO SCHOOL 1530 MONTAGUE EXPWY. SAN JOSE CA 95131		
FISCAL YEAR 16-17					

LINE/SCHD	ITEM DESCRIPTION	QTY	UNIT	COST	EXTENSION
1 - 1	MC309LL/A IMAC, SEE ATTACHED QUOTE NO WIRELESS KEYBOARDS AND MICE	32.00	EA	799.0000	25,568.00
2 - 1	ADD 1 YEAR WARRANTY	32.00	EA	99.0000	3,168.00
3 - 1	E-WASTE FEE	32.00	EA	4.0000	128.00
4 - 1	MD101LL/A MAC BOOK PRO 13" 2.5 GHZ COER I5, 500GB HARD DRIVE IWORKS	1.00	EA	699.0000	699.00
5 - 1	E-WASTE FEE	1.00	EA	3.0000	3.00

RIVERA MIDDLE SCHOOL
DR. VENTURA-RINCON

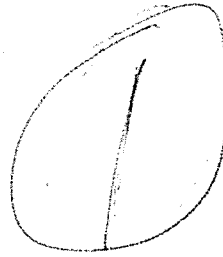
01.3 -30100.0-11100-10000-4400-2180000 -RQ: \$ 32,509.50

Sub Total	29,566.00
Total Tax Amount	2,943.50
Total Ft Amount	0.00
Total PO Amount	32,509.50


 AUTHORIZED/APPROVAL SIGNATURE

Mac to School

1530 Montague Expwy
San Jose, CA 95131



Quote
MTS72507

Prepared for:

Laura Valencia-Haro
lvalencia-haro@erUSD.org
Phone:

Prepared by:

Amber Leimbrock
a.leimbrock@mactoschool.com
Phone: 408-217-6055 Fax: 877-719-6480

Bill To:

Rivera Middle School
7200 Citronell Ave
Pico Rivera, CA 90660

SHIP TO: EL RANCHO USD
District Warehouse
9333 Loch Lomond Drive
Pico Rivera, CA 90660

*NO wireless
Keyboard
& mice*

SKU	Description	Quantity	Price	Total
MC309LL/A	iMac 21.5" 2.5Ghz Core i5, 4GB RAM 500GB Hard Drive	32	\$799.00	\$25,568.00
Additional 1 year warranty for iMac	Additional 1 year warranty - (WA1YRMB99)	32	\$99.00	\$3,168.00
Tax	Tax	1	\$2,237.20	\$2,237.20
	AL	1	\$0.00	\$0.00
			Subtotal	\$30,973.20
			Total	\$30,973.20

Payment Terms: Net 30

Terms and Conditions

All products include a 1-year warranty unless otherwise noted. Refurbished Macs include a power adapter.

EL RANCHO UNIFIED SCHOOL DISTRICT
PURCHASE ORDER TERMS & CONDITIONS

1. Ship all merchandise PREPAID to indicated destination. Add freight charges to your bill only if authorized IN WRITING on the purchase order. NO C.O.D. charges permitted.
2. Enclose packing list showing purchase order number with all deliveries. No charges shall be made for cartons, wrapping, packing, boxing, crating, delivery, drayage or other costs unless expressly authorized on this order.
3. Shipments not received by date required may be cancelled by Purchaser without penalty.
4. Delivery times are between the hours of 7:00am and 3:00pm, Monday through Friday, except holidays.
5. The El Rancho Unified School District is responsible only for the goods or services ordered on the Purchase Order form and signed by an "authorized agent" of the District. The District is not responsible for orders made without a purchase order.
6. All invoices shall have the purchase order number and vendor's name shown clearly thereon. Labor and materials shall be itemized. All discounts, prices, and amounts shall be clearly shown.
7. No changes to this order will be allowed unless authorized by the District's Purchasing Department.
8. Seller shall neither assign any right nor delegate any duty without the prior written consent of the District's Purchasing Department.
9. All delivered goods, services, and charges must be in accordance with the bids or specifications upon which this order is placed. Do not substitute. The District reserves the right to cancel this order or adjust any claim thereunder if merchandise, delivery services rendered, or charges submitted are not in accordance with the bids or specifications.
10. All materials shall conform to the provisions set forth in Federal, State, County and City laws for their production, handling and labeling.
11. Vendor/Contractor must abide by all Federal, State, County and City laws governing services under the bid, contract, or purchase order upon which this order is placed.
12. When a discrepancy exists between the bid price and the order price, the bid price is the legally binding price.
13. All items are taxable for State, county & City taxes. The El Rancho Unified School District is exempt from payment of Federal Excise Tax. An exemption certificate will be furnished in lieu of payment of the Excise Tax, and prices listed shall be exclusive of such Excise Tax.
14. When applicable, Materials Safety Data Sheets (MSDS) must be included with the order. If requested MSDS are not delivered with order, payment will be delayed pending receipt of sheets.
15. Seller/Contractor warrants that all articles furnished shall be free from defects of material and workmanship, that all articles furnished shall be fit and sufficient for the purpose intended, and shall save, keep, bear harmless and fully indemnify the Buyer and any of its officers, employees or agents from all damages, or claims from damages, costs or expenses in law or equity that may arise from Buyer's normal use.
16. The Supplier shall hold harmless and indemnify the District, its officers, agents and employees from every claim, demand, or liability which may be made by reason of: A) Any injury to property or person including death, sustained by the Supplier or by any person, firm or corporation employed by the Supplier directly or indirectly upon or in connection with the service hereunder; however caused; and B) Any injury to property or person, including death, sustained by any firm or corporation, caused by any error, omission, neglect, or torturous act of the Supplier, its officers, agents or employees, upon or in connection with the services hereunder, whether the injury or damage occurs upon or adjacent to the premises whose services hereunder are performed; and C) the Supplier, at its own expense, cost, and risk, shall defend any and all actions, suits, or other proceedings, that may be brought or instituted against the District on any such claim, demand, or liability, and pay or satisfy and judgement that may be rendered against the District, its officers, agents, or employees in any such action suit, or other proceedings as a result thereof.
17. The El Rancho Unified School District is an equal opportunity employer. The acceptance of this purchase order by a supplier of goods and services is a certification that such supplier is an equal opportunity employer and does not discriminate against any employee or applicant of employment because of race, religion, color, nation origin, ancestry, disability, medical condition, marital status or sex as outlined in the California Government Code Section 12940 and all provisions of Executed Order 11246. In addition, the supplier agrees to require like compliance by all subcontractors employed on the work by him.
18. The Contractor hereby stipulates that it shall comply with the applicable provisions of the California Labor Code, Division 2, Part 7, Chapter 1, Articles 1-5 ("Public Works Labor Code Provisions"), including, but not limited to, the payment of the general prevailing rates for public works projects of more than One Thousand Dollars (\$1,000), hiring of Apprentices and Working Hours, and Payroll Records.
19. Contractors involved in a public works project as defined in Section 1720 of the Labor Code shall be registered with the Department of Industrial Relations pursuant to Labor Code 1725.5.