



United Community Options of Miami
 1411 NW 14 Avenue
 Miami, FL 33125

Order # MI 45684
 Date Originated 1/17/19
 Date Needed By 1/18/19
(Be Specific)

P.O. MUST BE APPROVED PRIOR TO PURCHASE

Purchase Order

Vendor Name: Tech to School
 Address: 1530 Montague Expwy
 City/State/Zip: San Jose, CA 95131
 Attn. of: _____

Account #: _____
 Credit Card #: _____
 Type: PO
 Phone #: _____

* BILL TO: UNITED COMMUNITY OPTIONS Accounting Office • 2700 W. 81 Street, Hialeah, FL 33016

Item	Vendor Catalog Number	Quantity	Unit of Measure <small>(Case, box, doz.)</small>	Description (Type, Size, Color)	Unit Price	Total Amount
1	MC7G9LL/A	1		iPad 2, 16 GB Wifi	99 \$	99
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
DO NOT EXCEED: \$ _____					Employee with UCO photo is authorized to make purchase	Total = \$ 99.00

Ship to: _____
 Address: _____
 Attention of: _____
Name Loc./Dept./Tel. #

Special Instructions, if any:

Requested by: Dunae Perry
 Supervisor Approval: _____
 Director Approval: _____
 Assoc. Dir. Approval: [Signature]
(REQ. Up to \$2,500)
 VP or COO Approval: _____
(REQ. > than \$2,500)
 PRES or CEO/CFO Approval: _____
(REQ. \$10,000 or >)
 Charge to Program: 830000
 Chart of Acct#/Description: 1212

SEND **White** to vendor (after approval only)

SEND **Blue** with receipts to: Accounting

KEEP **Pink** for your records as directed