



**Bill To**  
 LOWELL PUBLIC SCHOOLS  
 CENTRAL ADMINISTRATION  
 OFFICES  
 155 MERRIMACK ST  
 LOWELL, MA 01852  
 978-674-4325

**CITY OF LOWELL**  
 PURCHASING DEPARTMENT  
 375 MERRIMACK STREET  
 ROOM 60  
 LOWELL, MA 01852-1095  
 (978) 674-4110

**Purchase Order**

Fiscal Year 2021

Page: 1 of 1

**THIS NUMBER MUST APPEAR ON ALL INVOICES,  
 PACKAGES AND SHIPPING PAPERS.**

Purchase Order # **21101033**

Delivery must be made within doors of specified destination.

**Vendor**

MY SERVICE SOLUTIONS, INC.  
 TECH TO SCHOOL  
 1530 MONTAGUE EXPRESSWAY  
 SAN JOSE, CA 95131-1408

**Ship To**

LOWELL PUBLIC SCHOOLS  
 CENTRAL ADMINISTRATION OFFICES  
 155 MERRIMACK ST  
 LOWELL, MA 01852  
 978-674-4325

VENDOR PHONE NUMBER	VENDOR FAX NUMBER	REQUISITION NUMBER	DELIVERY REFERENCE
630-750-0952	877-719-6480	92101135	TECHNOLOGY-MIKE HOPPE

DATE ORDERED	VENDOR NUMBER	DATE REQUIRED	FREIGHT METHOD/TERMS	DEPARTMENT/LOCATION
08/18/2020	54715		FOB:Destination / NET30	LOWELL SCHOOLS ADMIN

**GENERAL DESCRIPTION NOTES**

The Above Purchase Order Number Must Appear On All Correspondence - Packing Sheets And Bills Of Lading

ITEM #	DESCRIPTION / PART #	QTY	UOM	UNIT PRICE	EXTENDED PRICE
1	QUOTE MTS96832-APPLE 45W AC ADAPTER, WARRANTY	1.0	EACH	\$4,700.00	\$4,700.00

Total Ext. Price	\$4,700.00
Total Freight	\$0.00
Total Discount	\$0.00
Total Credit	\$0.00
<b>Purchase Order Total</b>	<b>\$4,700.00</b>

*3M Vaughn*  
 Chief Procurement Officer

Vendor Copy

## FURTHER TERMS AND CONDITIONS OF ORDER/CONTRACT

1. PARTIES. "Seller" as used herein means the addressee of this order "City" as used herein means the City of Lowell.
2. ACCEPTANCE AND LIMITATIONS. The terms and conditions of this purchase order shall not in any way be changed, limited, controlled, or restricted by any oral statements or the provisions on any Seller's forms: letters or papers which are inconsistent herewith, unless specifically agreed to, in writing by the City. Failure to notify as herein provided and shipment in whole or in part of the goods or services herein ordered shall constitute acceptance of this order and all the terms and conditions stated.
3. APPROPRIATION CONTINGENCY. The City fiscal year begins July 1st. If the City fails to appropriate funds for any fiscal period of this Contract succeeding the first fiscal period, this contract will be cancelled.
4. QUANTITY. Goods shipped in excess of the City order may be returned at the Seller's expense.
5. TAX-EXEMPT. The City is exempt from Federal Excise Tax, including Transportation Tax, and will furnish properly executed tax exemption certificates when called upon to do so. The City is also exempt from Massachusetts Sales Tax – Exemption No. E04-6001396
6. DELIVERY. F.O.B. destination: all delivery charges must be prepaid by Seller. F.O.B. shipping point: ship via cheapest route, freight prepaid with charges added to invoice, unless otherwise specified. Seller agrees to insure the goods furnished hereunder for the total amount of the invoice. Delivery is to be made on the date stated on the purchase order; deliveries will not be accepted earlier than three business days of date stated, unless authorized by the Buyer.
7. SHIPPING INFORMATION. The Seller shall include on shipping label, packing list and invoice the City purchase order number, blanket release number, quantity, unit of measure, Seller part number, complete description of goods, Seller name, address phone number and any other specified labeling. Seller will pack and ship in accordance with industry customs and practices following precedents of previous shipments to this Buyer unless otherwise specified. Seller agrees to credit in full the City for reels, containers, etc., for which a charge is received, when same are returned in good condition.
8. INSPECTION. City reserves the right to inspect and test all goods before acceptance. Seller warrants that the material and workmanship of the goods delivered meets or exceeds the referenced specification. All costs incurred by the City, as a result of rejections, shall be at the expense of the Seller, and the City may return such materials at Seller's expense for credit or for replacement at any time within one year after delivery, or such longer period of time as the Seller may warrant similar goods to his most favored customer.
9. CANCELLATION. The City reserves the right to terminate this order or any part thereof at any time, at it's sole discretion and the Seller shall have no claim for loss or damage or otherwise on account of such termination.
10. INVOICE INSTRUCTIONS. Purchase Order # and net prices must appear on all invoices, packing slips and freight bills. Separate invoices for each order must be submitted immediately upon delivery. No invoice will be paid in an amount greater than the purchase order. Invoices must be submitted in duplicate and show whether partial or complete shipment is represented.
11. UCC. Unless noted to the contrary the UCC will apply to all goods and services purchased under this order.

The City of Lowell is an Equal Opportunity Employer

# Tech to School

1530 Montague Expwy  
San Jose, CA 95131

## Quote

MTS96832  
Aug 14, 2020

**Prepared for:**

Micheal Hoppe  
mhoppe@lowell.k12.ma.us  
Phone: (978) 674-4320

**Prepared by:**

Kym Humay  
k.humay@techtoschool.com  
Phone: 630-750-0952 Fax: 877-719-6480

**Bill To:**

Lowell Public Schools  
155 Merrimack St. 4th Floor  
Lowell, MA 1852

**Ship To:**

Lowell Public Schools  
155 Merrimack St. 4th Floor  
Lowell, MA 1852

SKU	Description	Quantity	Price	Total
ACC-45W-MS2	Apple 45w AC Adapter (MagSafe2) Apple OEM 45w MagSafe2 AC Adapter for Apple Laptops	100	\$ 47.00	\$ 4,700.00
The warranty will reside with the school, district or educational entity.	KH Each of these adapter includes a 1 year warranty for no additional cost. Accidental damage or loss are not covered items.	1	\$ 0.00	\$ 0.00
			Subtotal	\$ 4,700.00
			Tax	\$ 0.00
			<b>Total</b>	<b>\$ 4,700.00</b>

**Payment Terms:** Net 30

**Terms and Conditions**

All products include a 1-year warranty unless otherwise noted. Refurbished Macs include a power adapter, battery and are pre-loaded with an OS. Payment is due within the term period listed above upon receipt of product.

Free ground shipping is included with all products unless otherwise noted. Shipping carrier may vary depending on shipment size and delivery location.

Devices are eligible for return within 30 days of receipt. Third party accessories and custom orders may not be eligible for return.

Accidental damage (cracked screen, etc.) is not covered under the standard warranty. If shipping damage is present, you are required to contact us within 7 business days with details, photos of damage to machines/boxes and the serial number(s). We will start a claim and ship a replacement device.

Warranty+ includes standard hardware repair coverage and up to two incidents of accidental damage, each subject to a service fee. A service fee of \$69 will apply to accidental damage on iPads or refurbished Chromebooks. A service fee of \$149 for screen repairs or \$299 for other damage will apply to accidental damage on Macs and new Chromebooks. Sales tax will apply to orders in CA.

Tech to School cannot guarantee that devices will be compatible with DEP.



## City of Lowell

Purchasing Department

City Hall • 375 Merrimack Street • Lowell, MA 01852

P: 978.674-4110 • F: 978.970.4114 • [www.lowellma.gov](http://www.lowellma.gov)

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### VENDOR REQUEST FORM TO RECEIVE ELECTRONIC PURCHASE ORDERS

Please print or type the information on this form legibly, sign it, scan it, and return it to

[PurchasingOfficePO@lowellma.gov](mailto:PurchasingOfficePO@lowellma.gov)

Vendor Name: \_\_\_\_\_

Vendor PO Email Address: \_\_\_\_\_

Contact Person 1 (First Name, Last Name): \_\_\_\_\_

Contact Person 1 Title/Position: \_\_\_\_\_

Contact Person 1 Telephone Number: \_\_\_\_\_

Contact Person 1 Email Address: \_\_\_\_\_

Contact Person 2 (First Name, Last Name): \_\_\_\_\_

Contact Person 2 Title/Position: \_\_\_\_\_

Contact Person 2 Telephone Number: \_\_\_\_\_

Contact Person 2 Email Address: \_\_\_\_\_

By signing below:

1. I agree to receive the City of Lowell's purchase orders via email attachment (from [PurchasingOfficePO@lowellma.gov](mailto:PurchasingOfficePO@lowellma.gov)) to the Vendor PO Email Address listed above,
2. I understand that no paper copy of the purchase order will be sent by the City of Lowell,
3. I agree to abide and be governed by the City of Lowell's standard Terms and Conditions, which are included with every purchase order the City of Lowell generates, and
4. I certify that I am authorized to agree to electronic purchase orders on behalf of my organization.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date