



SEND INVOICES IN TRIPLICATE TO:

Hesperia Unified School District
15576 Main St.
Hesperia, CA 92345
Phone: (760) 244-4411
Fax: (760) 244-0075

PURCHASE ORDER NUMBER

251473

Show this number on all shipments,
correspondence, and invoices.

Date: 09/10/2024

Vendor: 034275-01 Attn: Amber Leimbrock Baker
Phone: (408) 538-9880 x Fax:
Email: a.leimbrock@techtoschool.com

MYSERVICE SOLUTIONS INC
MAC TO SCHOOL
3034 SCOTT BLVD
SANTA CLARA, CA 95054-0000

Ship
To:

H.U.S.D. Warehouse
17575 Eucalyptus
Hesperia, Ca 92345
Phone: (760) 244-1188 Fax: (760) 244-1588

FOB	SHIP VIA	BUYER	PAYMENT TERMS

REQ. #	REQUESTOR	LOCATION	BLDG/DEPT	ROOM
521822	rmoulton	Cedar Middle School		330-25-0082

#	Qty	Unit	Description	Unit Price	P/C	Total
1	40.00	ea	Vendor Item#: MQLY3AM/A Apple Pencil 1st Gen VENDOR SPECIAL INSTRUCTIONS Per quote #MTS104116 01-3010-0-1110-1000-4340-330-0000	\$99.0000	\$0.00	\$3,960.00
						\$4,266.90

IMPORTANT INSTRUCTIONS TO VENDOR

1. Invoices must be itemized and rendered in TRIPLICATE
2. Transportation charges must be prepaid, add freight charge to invoice and attach original receipted freight bill to invoice.
3. Sales tax must be shown separately.
4. Enclose packing slip with purchase order number listed.
5. No change or charge in excess of this order may be made without permission from the authorized agent.
6. An MSDS sheet must be provided where applicable per Fed. Reg. 09CFR1910.12000..

SUBTOTAL:	\$3,960.00
SALES TAX:	\$306.90
SHIPPING:	\$0.00
TOTAL:	\$4,266.90

**PURCHASER DESIRES TO PAY ALL BILLS PROMPTLY.
HOWEVER, INVOICES CANNOT BE PAID UNLESS THE VENDOR
COMPLIES IN FULL WITH ALL INSTRUCTIONS HEREON.**

Authorized Signature

Purchasing Requisition

Requisition Type:	VENDOR	Annual Requisition:	NO
Requisition Number:	521822	Requisition Date:	08/15/2024
Requestor's Position:	Sch Admin Sec Cedar Middle	Requestor's Name:	rmoulton
Location:	Cedar Middle School	Building/Department:	Cedar Middle School
Room:	330-25-0082	Entered By:	Ryan Moulton
Description:	iPad minis for visual and performing arts/CMS	Type of Goods/Services:	4340-Comp S-ware&Rel



Vendor Information

Number:	034275-01	Contact Name:	Amber Leimbrock Baker
Name:	MYSERVICE SOLUTIONS INC	Phone:	(408) 538-9880 x
Address 1:	MAC TO SCHOOL	Fax:	
Address 2:	3034 SCOTT BLVD	Pager:	
Address 3:		Email:	a.leimbrock@techtoschool.com
City, State Zip:	SANTA CLARA, CA 95054-0000	Suggested Vendor Changes:	
Confirmation Code:		Payment Terms:	
Bid:		Contract:	

Additional Information:
 Special Instructions:
 Additional Instructions:

Shipping Information

Ship To:	Cedar Middle School	Contact:	
Address 1:	13565 Cedar St	Phone:	(760) 244-6093
Address 2:		Fax:	(760) 244-5439
Address 3:			
City, State, Zip:	Hesperia, Ca 92345		
Ship Via:		Freight on Board:	

Delivery Instructions:
 Additional Information:

Receiving Information

Receiving Instructions:
 Additional Instructions:

Purchasing Requisition

Item Information

Item Line Number	Quantity	Unit	Item Number	Description	Compliance Code	Unit Cost	Extended Cost*	Account Line Number
1	40.00	EA	MQLY3AM/A	Apple Pencil 1st Gen		\$99.00	\$4,266.90	ALL

* Extended Cost includes all discounts, taxes, shipping/handling and additional costs.

** Sub-Total includes all discounts.

*** Addl Charge Desc:

Sub-Total**:	\$3,960.00
Taxes:	\$306.90
Shipping and Handling***:	\$0.00
Total Requisition Amount:	\$4,266.90

Account Information

Account Line Number	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Amount Charged
1	01-3010-0-1110-1000-4440-330-0000	\$4,266.90

4340

Total Amount Charged: \$4,266.90

Approval Information

User Name	Action	Action Date
Ryan Moulton	Duplicated from Requisition #521604	8/15/2024 10:32 AM
Ryan Moulton	Added Attachment Tech to School Quote #MTS103977.pdf	8/15/2024 10:33 AM
Ryan Moulton	Added Attachment Tech to School Quote #MTS103977.pdf	8/15/2024 10:39 AM
Ryan Moulton	REQUISITION SENT FOR APPROVAL	8/16/2024 9:56 AM
Joseph Martinez	REQUISITION APPROVED - SENT TO NEXT APPROVER (Exec Sec II, Assessment)	8/16/2024 1:36 PM
Celsa Pineda	REQUISITION APPROVED - SENT TO NEXT APPROVER (Exec Sec I - Lang Support Svcs)	8/19/2024 8:13 AM
Angela Edwards	REQUISITION REJECTED - SENT BACK TO PATH (SCH ADMIN SEC CEDAR MIDDLE)	8/21/2024 3:08 PM
Ryan Moulton	Deleted Attachment Tech to School Quote #MTS103977.pdf	8/22/2024 9:37 AM
Ryan Moulton	Deleted Attachment Tech to School Quote #MTS103977.pdf	8/22/2024 9:38 AM
Ryan Moulton	Added Attachment Tech to School Quote MTS104116.pdf	8/22/2024 9:37 AM



This request expires 30 business days from the date of approval.

Justification Form for Site Categorical and Special Education Expenditures

Complete this Justification Form for the following expenditures:

- Materials, Supplies, Inventory Items (4000s object codes)
Conferences, Meals, Travel, Services (5000s object codes)
Field Trips
Personnel (over contract requests, request for substitute, request to post, increase of hours)

Categorical Office Use Only
Approved: [Signature] Date: 8/26/24
Denied:
Returned:
Comments:

School Name: Cedar Middle School Site Number: 330
Vendor Name: Tech to School Cost: \$4300.00

(List only one per form)

Funding Source: 3010 Requisition #: 521822 CalCard Holder's Name:

Describe the expenditure, how it will be utilized, and with whom (i.e., all students, EL, SWD, FY, SED or other subgroups). Cedar will be purchasing 40 Apple Pencils for our visual and performing arts classes to use for projects and assignments.

How will the effectiveness of these materials be measured? List specific measurement tools and expected growth.

Metric/Indicator: Ready ELA iReady Math

Baseline/Actual Outcome: ELA 33% at or above grade level; Math 13% at or above grade level.

Expected Outcome: 5% increase in iready scores for both math and ELA.

The expense directly supports the academic achievement of students and is connected to the Local Control Accountability Plan (LCAP):

LCAP Page Number(s): 24 LCAP Goal: 1 LCAP Action: 1

For Categorical Expenditures Only

Assistance Status: General Assistance CSI TSI/ATSI

Criteria for approval of expenditure:

- Student data was reviewed and analyzed to identify the need for this expense. Targeted student group (s): English Learners Students with Disabilities Socio-economically Disadvantaged Foster Youth/Homeless Other, specify:
The expense directly supports the academic achievement of students and is connected to the School Plan for Student Achievement (SPSA). SPSA Goal Number: 1 SPSA Strategy/Activity: 1
The expense is supplemental to district provided services. (Supplanting or Supplementing...Ask: If we DID NOT have categorical funds, would we still buy or do this? For example, textbooks are provided using general funds because they are viewed as requisite materials. It is supplanting if the purchase or service would otherwise have been provided from non-categorical resources.)
The School Site Council (SSC) discussed and approved the expenditure through the SPSA.

Principal's Signature [Signature]

Date: 8-26-24

Tech *to* School

2002 Martin Ave
Santa Clara, CA 95050

Quote

MTS104116

Prepared for:

Ryan Moulton
ryan.moulton@hesperiausd.org
Phone: 760-244-6093 x 3307

Prepared by:

Amber Leimbrock
a.leimbrock@techtoschool.com
Phone: 408-217-6055 Fax: 877-719-6480

Bill To:

Cedar Middle School
13565 Cedar St
Hesperia, CA 92344

Ship To:

Cedar Middle School
13565 Cedar St
Hesperia, CA 92344

SKU	Description	Quantity	Price	Total
MQLY3AM/A	Apple Pencil 1st Gen	40	\$ 99.00	\$ 3,960.00
Tax	CA Sales Tax 7.75%	1	\$ 306.90	\$ 306.90
			Subtotal	\$ 4,266.90
			Total	\$ 4,266.90

Payment Terms: Net 30

Terms and Conditions

All products include a 1-year warranty unless otherwise noted. Refurbished Macs include a power adapter, battery and are pre-loaded with an OS. Payment is due within the term period listed above upon receipt of product.

Free ground shipping is included with all products unless otherwise noted. Shipping carrier may vary depending on shipment size and delivery location.

Devices can be returned for a full refund within 30 days of receipt with the exception of certain special order items or

sourced inventory such as new Chromebooks, carts, imaging equipment and Windows devices.

Accidental damage (cracked screen, etc.) is not covered under the standard warranty. If shipping damage is present, you are required to contact us within 7 business days with details, photos of damage to machines/boxes and the serial number(s). We will start a claim and ship a replacement device.

Warranty+ includes standard hardware repair coverage and up to two incidents of accidental damage.

Tech to School cannot guarantee that devices will be compatible with DEP.

Payments for invoices not received within 90 days may be subject to an additional collections fee.