



The International School of Portland

2305 S Water Avenue
Portland, OR 97201-5113
Phone: 503.226.2496
Fax: 503.525.0142

PURCHASE ORDER

The following number must appear on all related correspondence, shipping papers, and invoices:

P.O. NUMBER: MU111021

To (Vendor Information):

Tech to School
c/o Amber Leimbrock
1530 Montague Expwy
San Jose, CA 95131

Ship To:

The International School of Portland
2305 SW Water Avenue
Portland, OR 97201-5113

P.O. DATE	REQUESTER	SHIPPED VIA	Customer Acct #	TERMS
11-10-21	Mark Usher		MTS99124	Net 30

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL
2	MPXQ2LL/A-silver	MacBook Pro 13" 2.3GHZ i5 Processor, 8GB RAM, 256 GB SSD	\$699.00	\$1,398.00

NOTE TO TEACHERS: Team purchases that need to be reimbursed require approval from all team members.

Is this a team purchase? Yes No
Is it approved by all team members? Yes No

Special Instructions for handling of payment to vendor:

SUBTOTAL \$1,398.00

SHIPPING & HANDLING

TOTAL \$1,398.00

NOTE TO VENDOR:

- Please send two copies of your invoice.
- Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
- Please notify us immediately if you are unable to ship as specified.
- Send all correspondence to address at top of form:**

NOTE TO SCHOOL AUTHORIZER:

Specific Fundraising Source (ex. Special Appeal)? Yes No

If yes, which? _____

Cost Applied to General Journal Acct # Tech
If more than one account, please provide breakdown.

Authorized by

11/10/21

Date