



**CHARLOTTE
PREPARATORY
SCHOOL**

Purchase Order, Check Request, Reimbursement, Petty Cash

Prior Approval by Supervisor is Required. Checks are issued on Monday only.
Requests must be received in BO by Noon Friday for a check to be issued on Monday.
Attach ALL original receipts to the back of this printed form. Do not email form to BO

P.O. # 081220JS

If necessary: Date & Your Initials (e.g. 120712RA)

Today's date: 8/12/2020

Vendor Name, Address & Phone

Address & Phone not required if on Backup

Your Name: Jeanette Stiles

To be ordered by _____

Mac to School

1530 Montague Expwy

San Jose, CA 95131

904-826-6961

Payment Method - Please Check One

- Invoice to be Rcvd
- School Credit Card
- Check Issued Now
- Reimbursement
- Petty Cash

ALL TRANSACTIONS MUST BE APPROVED BEFORE ORDERING

Quantity	Description	Unit Price	Amount
7	iPad 5, 32 GB Wi-Fi Only - MP2F2LL/A	229	\$ 1,603.00
			\$ -
			\$ -
			\$ -
			\$ -

Total	\$ 1,603.00
Sales Tax	
Shipping Charge	
Grand Total	\$ 1,603.00

Approved By	
Signature:	<u>Jeanette Stiles</u>
Date Approved:	<u>8/12/2020</u>

Prepared for:

Jeanette Stiles
jstiles@charlotteprep.org
Phone: 704-366-5994

Prepared by:

Bonny Hoza
b.hoza@techtoschool.com
Phone: 904-826-6961 Fax: 877-719-6480

Bill To:

Charlotte Preparatory School
212 Boyce Road
Charlotte, NC 28211

Ship To:

Charlotte Preparatory School
212 Boyce Road
Charlotte, NC 28211

SKU	Description	Quantity	Price	Total
MP2F2LL/A (2nd stock)	iPad 5, 32GB (Wi-Fi Only)	7	\$ 229.00	\$ 1,603.00
BH-25	Above device includes: Power Adapter, Pre-installed iPad OS13 and 1 Year Warranty	7	\$ 0.00	\$ 0.00
			Subtotal	\$ 1,603.00
			Tax	\$ 0.00
			Total	\$ 1,603.00

Payment Terms: Net 30

Terms and Conditions

All products include a 1-year warranty unless otherwise noted. Refurbished Macs include a power adapter, battery and are pre-loaded with an OS. Payment is due within the term period listed above upon receipt of product.

Free ground shipping is included with all products unless otherwise noted. Shipping carrier may vary depending on shipment size and delivery location.

Devices are eligible for return within 30 days of receipt. Third party accessories and custom orders may not be eligible for return.

Accidental damage (cracked screen, etc.) is not covered under the standard warranty. If shipping damage is present, you are required to contact us within 7 business days with details, photos of damage to machines/boxes and the serial number(s). We will start a claim and ship a replacement device.

Warranty+ includes standard hardware repair coverage and up to two incidents of accidental damage, each subject to a service fee. A service fee of \$69 will apply to accidental damage on iPads or refurbished Chromebooks. A service fee of \$149 for screen repairs or \$299 for other damage will apply to accidental damage on Macs and new Chromebooks. Sales tax will apply to orders in CA.