

TELEPHONE
978-649-7488

FAX
978-649-7199

PURCHASE ORDER
TYNGSBOROUGH PUBLIC SCHOOLS
TYNGSBOROUGH, MA 01879
TAX EXEMPT #04-6001328

THIS ORDER NUMBER MUST APPEAR
ON ALL INVOICES, PACKING LISTS,
AND PACKAGES

ORDER
NUMBER

15900

SEND INVOICES TO:
TYNGSBOROUGH PUBLIC SCHOOLS
SUPERINTENDENT'S OFFICE
50 NORRIS ROAD
TYNGSBOROUGH, MA 01879

J. Milne
4/25/22

TO: TECH TO School

SHIP PREPAID TO → TYNGSBOROUGH PUBLIC Schools
TECH DEPT
50 NORRIS RD
TYNGSBOROUGH MA 01879

DATE OF REQ.	REQUISITIONED BY	DATE OF ORDER	ACCOUNT TO BE CHARGED		
4/26/22	JANIE MILNE		N/A.		
QUANTITY	DESCRIPTION	UNIT PRICE	REC'D ✓	AMOUNT	
3	IMAC RETINA 4K	499		1497	
<p>FULL AMOUNT BEING ABSORBED BY TECH TO SCHOOL CREDIT</p> <p>JDM</p>					

INSTRUCTIONS TO VENDOR:

1. ISSUE BILLS FOR EACH PURCHASE ORDER SEPARATELY, DO NOT BILL TWO OR MORE ORDERS ON SAME INVOICE.
2. INVOICE **MUST** SHOW NUMBER OF UNITS AND UNIT PRICE FOR EACH ITEM.
3. SHIP ALL GOODS **PREPAID**.
4. ORDER NUMBERS **MUST** APPEAR ON INVOICE.

NO BILL WILL BE APPROVED FOR PAYMENT UNLESS THESE INSTRUCTIONS ARE CARRIED OUT.

THIS PURCHASE ORDER IS NOT VALID UNLESS SIGNED BY SUPERINTENDENT OF SCHOOLS.

TYNGSBOROUGH PUBLIC SCHOOLS

[Signature]

4/26/22

SUPERINTENDENT OF SCHOOLS