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**CROSSROADS
SCHOOL**
FOR ARTS & SCIENCES

1714 21st Street
Santa Monica,
California 90404
(310) 829-7391
Fax: (310) 828-5636

VENDOR INSTRUCTIONS

1. PURCHASE ORDER NUMBER MUST BE MARKED ON EACH PACKAGE, SHIPPING RECEIPT AND INVOICE.
2. ALL INVOICES MUST BE MAILED ATTENTION ACCOUNTS PAYABLE.

PURCHASE ORDER

48722

DATE:

2/2/2021

VENDOR

Tech to School

SHIP TO

S A M E

ORDER DATE				DATE REQUIRED
<u>2/2/21</u>				<u>ASAP</u>
QTY. ORDERED	DESCRIPTION	UNIT COST	AMOUNT	ACCOUNT NUMBER
<u>1</u>	<u>MQD42LL/A - 10 pack Macbook Air 13" 1.8 GHz Core i5 8GB RAM, 256GB SSD 10-pack</u>	<u>\$7490-</u>	<u>\$7490.00</u>	<u>53890-0408</u>
	<u>Tax (10.25%)</u>		<u>\$767.73</u>	
<u>10</u>	<u>Warranty</u>	<u>\$99-</u>	<u>\$990-</u>	
			<u>\$9247.73</u>	

Make sure that the purchase order is properly approved and signed by the Department Chair or Division Director and that all of the copies (white, yellow, goldenrod and green) have both the account number and the account name on them. The P.O. cannot be processed without this information. (If amounts are unavailable, you must make a near estimate in order to obtain signed approval.)

ORDERED BY

Mark Covatos

DEPARTMENT CHAIR

[Signature]
ADMINISTRATOR'S SIGNATURE REQUIRED IF TOTAL EXCEEDS \$200.00

VENDOR COPY

Tech to School

1530 Montague Expwy
San Jose, CA 95131

Quote

MTS97690

Prepared for:

Mark Govatos
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Phone: (310) 829-7391

Prepared by:

Amber Leimbrock
a.leimbrock@techtoschool.com
Phone: 408-217-6055 Fax: 877-719-6480

Bill To:

Crossroads School -CA
1714 21st St
Santa Monica, CA 90404

Ship To:

Crossroads School -CA
1714 21st St
Santa Monica, CA 90404

SKU	Description	Quantity	Price	Total
MQD42LL/A - 10 Pack	MacBook Air 13" 1.8GHZ Core i5, 8GB RAM, 256GB SSD 10-PACK	1	\$ 7,490.00	\$ 7,490.00
Tax	CA Sales Tax 10.25%	1	\$ 767.73	\$ 767.73
Warranty+	Warranty+ for Mac 2-year. Includes accidental damage coverage. See terms and conditions for details.	10	\$ 99.00	\$ 990.00
AL	AL	1	\$ 0.00	\$ 0.00
			Subtotal	\$ 9,247.73
			Total	\$ 9,247.73

Payment Terms: Net 30

Terms and Conditions

All products include a 1-year warranty unless otherwise noted. Refurbished Macs include a power adapter, battery and are pre-loaded with an OS. Payment is due within the term period listed above upon receipt of product.

Free ground shipping is included with all products unless otherwise noted. Shipping carrier may vary depending on shipment size and delivery location.

Devices are eligible for return within 30 days of receipt. Third party accessories and custom orders may not be eligible for return.

Accidental damage (cracked screen, etc.) is not covered under the standard warranty. If shipping damage is present, you are required to contact us within 7 business days with details, photos of damage to machines/boxes and the serial number(s). We will start a claim and ship a replacement device.

Warranty+ includes standard hardware repair coverage and up to two incidents of accidental damage, each subject to a service fee. A service fee of \$69 will apply to accidental damage on iPads or refurbished Chromebooks. A service fee of \$149 for screen repairs or \$299 for other damage will apply to accidental damage on Macs and new Chromebooks. Sales tax will apply to orders in CA.

Tech to School cannot guarantee that devices will be compatible with DEP.

Payments for invoices not received within 90 days may be subject to an additional collections fee.