



# The International School

2305 S Water Ave  
Portland, OR 97201  
Phone: 503.226.2496  
Fax: 503.525.0142

# PURCHASE ORDER

The following number must appear on all related correspondence, shipping papers, and invoices:

**P.O. NUMBER:** MU020921

### To (Vendor Information):

**Tech to School: Amber Leimbrock**  
1530 Montague Expwy San Jose, CA  
95131  
a.leimbrock@techtoschool.com  
Phone: 408-217-6055 Fax: 877-719-6480

### Ship To:

The International School  
2305 S Water Ave  
Portland, OR 97201-5120

P.O. DATE	REQUESTER	SHIPPED VIA	Customer Acct #	TERMS
02/09/2021	Mark Usher			NET 30

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL
20	Lenovo 14E 10-Pack	Lenovo 14E 14" Chromebook 10-Pack	\$3,490.00	<b>\$69,800.00</b>
1	AL		\$0.00	<b>\$0.00</b>

**NOTE TO TEACHERS:** Team purchases that need to be reimbursed require approval from all team members.

Is this a team purchase?  Yes  No  
Is it approved by all team members?  Yes  No

Special Instructions for handling of payment to vendor:

Quote #MTS97723

SUBTOTAL **\$69,800.00**

SHIPPING & HANDLING **\$0.00**

**TOTAL \$69,800.00**

### NOTE TO VENDOR:

- Please send two copies of your invoice.
- Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
- Please notify us immediately if you are unable to ship as specified.
- Send all correspondence to address at top of form:**

### NOTE TO SCHOOL AUTHORIZER:

Specific Fundraising Source (ex. Special Appeal)?  Yes  No

If yes, which? \_\_\_\_\_ covid

Cost Applied to General Journal Acct # \_\_\_\_\_  
If more than one account, please provide breakdown.

*B. Heilger*

Authorized by

2/9/2021

Date

# Tech *to* School

1530 Montague Expwy  
San Jose, CA 95131

## Quote

MTS97723

### Prepared for:

Mark Usher  
tech@intlschool.org  
Phone: (503) 226-2496

### Prepared by:

Amber Leimbrock  
a.leimbrock@techtoschool.com  
Phone: 408-217-6055 Fax: 877-719-6480

### Bill To:

The International School  
025 SW Sherman Street  
Portland, OR 97201

### Ship To:

The International School  
025 SW Sherman Street  
Portland, OR 97201

SKU	Description	Quantity	Price	Total
Lenovo 14E 10-Pack	Lenovo 14E 14" Chromebook 10-Pack	20	\$ 3,490.00	\$ 69,800.00
	AL	1	\$ 0.00	\$ 0.00
			Subtotal	<b>\$ 69,800.00</b>
			Tax	\$ 0.00
			<b>Total</b>	<b>\$ 69,800.00</b>

**Payment Terms:** Net 30

### Terms and Conditions

All products include a 1-year warranty unless otherwise noted. Refurbished Macs include a power adapter, battery and are pre-loaded with an OS. Payment is due within the term period listed above upon receipt of product.

Free ground shipping is included with all products unless otherwise noted. Shipping carrier may vary depending on shipment size and delivery location.

Devices are eligible for return within 30 days of receipt. Third party accessories and custom orders may not be eligible for return.

Accidental damage (cracked screen, etc.) is not covered under the standard warranty. If shipping damage is present,

you are required to contact us within 7 business days with details, photos of damage to machines/boxes and the serial number(s). We will start a claim and ship a replacement device.

Warranty+ includes standard hardware repair coverage and up to two incidents of accidental damage, each subject to a service fee. A service fee of \$69 will apply to accidental damage on iPads or refurbished Chromebooks. A service fee of \$149 for screen repairs or \$299 for other damage will apply to accidental damage on Macs and new Chromebooks. Sales tax will apply to orders in CA.

Tech to School cannot guarantee that devices will be compatible with DEP.

Payments for invoices not received within 90 days may be subject to an additional collections fee.