

**St. Edmond Catholic School**  
 2220 4th Avenue North  
 Fort Dodge, IA 50501  
 Telephone: 515.955.6077



# PURCHASE ORDER

*Billing questions, invoices and statements please email to: lawlert@st-edmond.pvt.k12.ia.us*

Date \_\_\_\_\_ Purchase Order Number \_\_\_\_\_

Purchased From:

Ship To:

Terms: Net 30 Days  
 Tax Exempt No: 42-0761065

## Order Details

Item Description	QTY	Unit Price	Price

Reason: \_\_\_\_\_

Location:    SE       SEMS       GS

Order Date: \_\_\_\_\_

Ordered by: \_\_\_\_\_

Tax	
Shipping	
Total	

Department

General: \_\_\_\_\_

Activity: \_\_\_\_\_

Requested by: \_\_\_\_\_

Department Chair: \_\_\_\_\_

Principal: \_\_\_\_\_