



SEND INVOICES IN TRIPLICATE TO:

Hesperia Unified School District  
15576 Main St.  
Hesperia, CA 92345  
Phone: (760) 244-4411  
Fax: (760) 244-0075

PURCHASE ORDER NUMBER

**242005**

Show this number on all shipments,  
correspondence, and invoices.

Date: 12/07/2023

Vendor: 034275-01                      Attn: AMBER ROGERS  
Phone: (415) 891-7113                Fax: (877) 719-6480  
Email: amber.rogers@mactoschool.com

MYSERVICE SOLUTIONS INC  
MAC TO SCHOOL  
3034 SCOTT BLVD  
SANTA CLARA, CA 95054-0000

Ship  
To:

Cedar Middle School  
13565 Cedar St  
Hesperia, Ca 92345  
Phone: (760) 244-6093 Fax: (760) 244-5439

FOB	SHIP VIA	BUYER	PAYMENT TERMS

REQ. #	REQUESTOR	LOCATION	BLDG/DEPT	ROOM
422628	rmoulton	Cedar Middle School		330-24-0182

#	Qty	Unit	Description	Unit Price	P/C	Total
1	4.00	ea	Vendor Item#: MXK62LL/A AS PER QUOTE #MTS10201  MacBook Pro 13" 2020 8GB RAM 256GB SSD Touch Bar 1.4Ghz "Core i5" processor	\$699.0000	\$0.00	\$2,796.00
2	4.00	ea	Warranty+ for Mac 2-year. Includes accidental damage coverage. See terms and conditions for details  VENDOR SPECIAL INSTRUCTIONS  Per quote #MTS102011	\$99.0000	\$0.00	\$396.00
			01-3010-0-1110-1000-4440-330-0000			\$3,012.69
			01-3010-0-1110-1000-5640-330-0000			\$396.00

IMPORTANT INSTRUCTIONS TO VENDOR

1. Invoices must be itemized and rendered in TRIPLICATE
2. Transportation charges must be prepaid, add freight charge to invoice and attach original receipted freight bill to invoice.
3. Sales tax must be shown separately.
4. Enclose packing slip with purchase order number listed.
5. No change or charge in excess of this order may be made without permission from the authorized agent.
6. An MSDS sheet must be provided where applicable per Fed. Reg. 09CFR1910.12000..

SUBTOTAL:	\$3,192.00
SALES TAX:	\$216.69
SHIPPING:	\$0.00
TOTAL:	\$3,408.69

PURCHASER DESIRES TO PAY ALL BILLS PROMPTLY.  
HOWEVER, INVOICES CANNOT BE PAID UNLESS THE VENDOR  
COMPLIES IN FULL WITH ALL INSTRUCTIONS HEREON.

Authorized Signature

VENDOR COPY

Purchasing Requisition

Requisition Type:	VENDOR	Annual Requisition:	NO
Requisition Number:	422628	Requisition Date:	11/14/2023
Requestor's Position:	Sch Admin Sec Cedar Middle	Requestor's Name:	rmoulton
Location:	Cedar Middle School	Building/Department:	Cedar Middle School
Room:	330-24-0182	Entered By:	Ryan Moulton
Description:	Macbooks for teachers/CMS	Type of Goods/Services:	4440-4449 Comp Tech Inv Item



Vendor Information

Number:	034275-01	Contact Name:	AMBER ROGERS
Name:	MYSERVICE SOLUTIONS INC	Phone:	(415) 891-7113
Address 1:	MAC TO SCHOOL	Fax:	(877) 719-6480
Address 2:	3034 SCOTT BLVD	Pager:	
Address 3:		Email:	amber.rogers@mactoschool.com
City, State Zip:	SANTA CLARA, CA 95054-0000	Suggested Vendor Changes:	Tech to School
Confirmation Code:		Payment Terms:	
Bid:		Contract:	

Additional Information:  
 Special Instructions:  
 Additional Instructions:

Shipping Information

Ship To:	Cedar Middle School	Contact:	
Address 1:	13565 Cedar St	Phone:	(760) 244-6093
Address 2:		Fax:	(760) 244-5439
Address 3:			
City, State, Zip:	Hesperia, Ca 92345		
Ship Via:		Freight on Board:	

Delivery Instructions:  
 Additional Information:

Receiving Information

Receiving Instructions:  
 Additional Instructions:

**Purchasing Requisition**

Item Information

Item Line Number	Quantity	Unit	Item Number	Description	Compliance Code	Unit Cost	Extended Cost*	Account Line Number
1	4.00	EA	MXK62LL/A	AS PER QUOTE #MTS10201 MacBook Pro 13" 2020 8GB RAM 256GB SSD Touch Bar 1.4Ghz "Core i5" processor		\$699.00	\$3,012.69	ALL
2	4.00	EA		Warranty+ for Mac 2-year. Includes accidental damage coverage. See terms and conditions for details		\$99.00	\$396.00	ALL

\* Extended Cost includes all discounts, taxes, shipping/handling and additional costs.

\*\* Sub-Total includes all discounts.

\*\*\* Addl Charge Desc:

Sub-Total**:	\$3,192.00
Taxes:	\$216.69
Shipping and Handling***:	\$0.00
<b>Total Requisition Amount:</b>	<b>\$3,408.69</b>

Account Information

Account Line Number	Fu-Rs-Y-Goal-Func-Obj-Sch-Mgmt	Amount Charged
1	01-3010-0-1110-1000-4440-330-0000	\$3,012.69
2	01-3010-0-1110-1000-5640-330-0000	\$396.00

**Total Amount Charged: \$3,408.69**

**Hesperia Unified School District**  
**Purchasing Requisition**

Approval Information

User Name	Action	Action Date
Ryan Moulton	Duplicated from Requisition #422625	11/14/2023 11:40 AM
Ryan Moulton	Added Attachment Letter for Master Lock.pdf	11/14/2023 12:03 PM
Ryan Moulton	Added Attachment Tech to School Quote.pdf	11/14/2023 12:03 PM
Ryan Moulton	Deleted Attachment Letter for Master Lock.pdf	11/14/2023 12:03 PM
Ryan Moulton	Vendor number changed from 038064-04 to -	11/14/2023 12:03 PM
Ryan Moulton	Vendor number changed from - to 034275-01	11/14/2023 12:14 PM
Ryan Moulton	REQUISITION SENT FOR APPROVAL	12/1/2023 10:56 AM
Joseph Martinez	REQUISITION APPROVED - SENT TO NEXT APPROVER (Exec Sec I - PK-12 Programs & Monitoring)	12/1/2023 10:57 AM



Hesperia Unified School District ID Request #: 330-24-0182



This request expires 10 business days from the date of approval.

Justification Form for Site Categorical and Special Education Expenditures

Complete this Justification Form for the following expenditures:

- Materials, Supplies, Inventory Items (4000s object codes)
Conferences, Meals, Travel, Services (5000s object codes)
Field Trips
Personnel (over contract requests, request for substitute, request to post, increase of hours)

Categorical Office Use Only
Approved: [Signature] Date: 12/1/23
Denied: Date:
Returned: Date:
Comments:

School Name: Cedar Middle School Site Number: 330
Vendor Name: Tech to School Cost: \$3450

(List only one per form)

Funding Source: 3010 Requisition #: 422628 CalCard Holder's Name:

Describe the expenditure, how it will be utilized, and with whom (i.e., all students, EL, SWD, FY, SED or other subgroups). Cedar will be purchasing 4 macbook pros so that they can be used by teachers and students in classrooms.

How will the effectiveness of these materials be measured? List specific measurement tools and expected growth.

Metric/Indicator: iReady ELA iReady Math

Baseline/Actual Outcome: ELA 33% at or above grade level; Math 13% at or above grade level.

Expected Outcome: 5% increase in iready scores for both math and ELA.

The expense directly supports the academic achievement of students and is connected to the Local Control Accountability Plan (LCAP):

LCAP Page Number(s): 24 LCAP Goal: 1 LCAP Action: 1

For Categorical Expenditures Only

Assistance Status: General Assistance CSI TSI/ATSI

Criteria for approval of expenditure:

- Student data was reviewed and analyzed to identify the need for this expense. Targeted student group (s): English Learners Students with Disabilities Socio-economically Disadvantaged Foster Youth/Homeless Other, specify:
The expense directly supports the academic achievement of students and is connected to the School Plan for Student Achievement (SPSA). SPSA Goal Number: 1 SPSA Strategy/Activity: 1
The expense is supplemental to district provided services. (Supplanting or Supplementing...Ask: If we DID NOT have categorical funds, would we still buy or do this? For example, textbooks are provided using general funds because they are viewed as requisite materials. It is supplanting if the purchase or service would otherwise have been provided from non-categorical resources.)
The School Site Council (SSC) discussed and approved the expenditure through the SPSA.

Principal's Signature [Signature] Date 11-8-23

# Tech *to* School

2002 Martin Ave  
Santa Clara, CA 95050

## Quote

MTS102011

**Prepared for:**

Joseph Martinez  
joseph.martinez@hesperiausd.org  
Phone: 760-947-6777

**Prepared by:**

Amber Leimbrock  
a.leimbrock@techschool.com  
Phone: 408-217-6055 Fax: 877-719-6480

**Bill To:**

Cedar Middle School  
13565 Cedar Street  
Hesperia, CA 92345

**Ship To:**

Cedar Middle School  
13565 Cedar Street  
Hesperia, CA 92345

SKU	Description	Quantity	Price	Total
MXK62LL/A	MacBook Pro 13" 2020 8GB RAM 256GB SSD Touch Bar 1.4Ghz "Core i5" processor	4	\$ 699.00	\$ 2,796.00
Tax	CA Sales Tax 7.75%	1	\$ 216.69	\$ 216.69
Warranty+	Warranty+ for Mac 2-year. Includes accidental damage coverage. See terms and conditions for details.	4	\$ 99.00	\$ 396.00
			Subtotal	\$ 3,408.69
			<b>Total</b>	<b>\$ 3,408.69</b>

**Payment Terms: Net 30**

**Terms and Conditions**

All products include a 1-year warranty unless otherwise noted. Refurbished Macs include a power adapter, battery and are pre-loaded with an OS. Payment is due within the term period listed above upon receipt of product.

**Free ground shipping is included with all products unless otherwise noted. Shipping carrier may vary depending on shipment size and delivery location.**

**Devices can be returned for a full refund within 30 days of receipt with the exception of certain special order items or sourced inventory such as new Chromebooks, carts, imaging equipment and Windows devices.**

**Accidental damage (cracked screen, etc.) is not covered under the standard warranty. If shipping damage is present, you are required to contact us within 7 business days with details, photos of damage to machines/boxes and the serial number(s). We will start a claim and ship a replacement device.**

**Warranty+ includes standard hardware repair coverage and up to two incidents of accidental damage.**

**Tech to School cannot guarantee that devices will be compatible with DEP.**

**Payments for invoices not received within 90 days may be subject to an additional collections fee.**